EMBC 2022 Student Volunteer Information

Thank you for volunteering at the 44th International Engineering in Medicine and Biology Conference, taking place July 11-15, 2022 in Glasgow, Scotland. Student participants who are confirmed for the student volunteer program are expected to complete eight full volunteer hours. Upon verification of volunteer hours, your registration fee will be refunded post-event.

Please note:
- No Cash Refunds will be issued
- All refunds will be issued to the original method of payment
- All refunds will be no less than 30 business days after the final day of the conference
- Only the student registration fee will be reimbursed to qualified student volunteers; Workshop Fees, Social Event Tickets, Paper Submission Fees, over length page charges are not refundable.

Signing in/out for your volunteer shift

Please check in at the EMBC registration desk in Hall 5 on the ground floor of the Scottish Events Campus at your appointed volunteer start time. You will sign in and your Volunteer Coordinator will provide instructions/training for your shift. Upon conclusion of your shift, please sign out at the registration desks.

Volunteer Room

Room Fyne at the Scottish Events Campus is designated as the Volunteer Room. Snacks will be available in this room during the week on a first come-first served basis. Please feel free to stop by **on the day of your shift(s)**.

Volunteer Roles and Responsibilities

Please find position descriptions below. Further instructions will be provided upon check-in at the registration desk.

Conference Check-in & Information Desk
Responsibilities include organizing registration materials, assisting with attendee check-in and providing customer service.

Workshops
Responsibilities include collecting tickets from paid workshop attendees, performing session room counts, and assisting with workshop speaker questions.

E-Posters & Exhibits
Responsibilities include assisting with set-up and answering questions, helping authors find their e-poster kiosk or confirm their date/time, and helping attendees find e-posters.

Speaker Ready Room

Responsibilities include assisting the Audio Visual team, Presentation Technologies, with presentation collection and speaker questions.

Human Arrows & Information
Responsibilities include assisting attendees with directions around the Convention Center, assisting with mobile app use, and answering questions.

Oral Sessions
Responsibilities include checking in with authors before their presentation, answering speaker questions, performing session room counts, and informing the Audio Visual team of any issues as needed.

Welcome Reception
Responsibilities include assisting with directions to the Glasgow Science Centre, checking registration badges, or confirming registration against attendee list.

Lunch with Leaders
Responsibilities include collecting tickets from paid attendees, performing a session room count, and answering questions.

Women in Engineering Lunch
Responsibilities include collecting tickets from paid attendees, performing a session room count, and answering questions.

Young Professionals Reception
Responsibilities include collecting tickets from paid attendees, performing a session room count, and answering questions.